

**MIDDLE PENINSULA-NORTHERN NECK
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF MAY 8, 2013**

Ms. Wyatt called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at noon on May 8, 2013 at the Saluda Baptist Church, located in Saluda, Virginia. Board members in attendance were: Robin Wyatt, Claudette Henderson, and Kathy Powell. Agency representatives included: Kenny Mickens and David Torrence - Adjust to Life Behavioral Services, Brian Clemmons – Bridges, Stacey Burrell – Brothers' Keeper, Angela McDowell – Eastern Virginia Adult Care, Michael Simon – Empowering Youth for Positive Change, Mary Hayden and Kristie McDowell – Heart Havens, Chuck Walsh, Joanne Brown and Ashley Lawson – Middle Peninsula Northern Neck Community Services Board, Patrizia Nesbitt, Stephanie Nesbitt, and Kim Turner – SOLA, Inc., Charese Haynes and Rick Briggs – The Brambles, and Lanette Wood – Wall Residences. Guests in attendance: Laurie Elliott, member of the public. Also in attendance were Hillary Zaneveld, Human Rights Advocate, and Gail Slaughter, LHRC Administrative Support.

Executive Session

On the motion of Ms. Wyatt seconded by Ms. Henderson, the LHRC voted to go into Executive Session pursuant to VA Code 2.2-3711 – (A) 4, for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of conducting an interview for LHRC membership pursuant to the regulations.

Ms. Henderson moved the Committee return to public session. Ms. Powell seconded the motion which passed unanimously. Each member of the Committee certified to the best of their knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

Ms. Henderson moved recommending to the State Human Rights Committee that Dr. Donna Cairns be appointed to the Middle Peninsula-Northern Neck Local Human Rights Committee. Ms. Powell seconded the motion which passed unanimously.

Minutes

Ms. Powell moved that the minutes from the January 28, 2013 meeting be approved. Ms. Henderson seconded the motion which passed unanimously.

Public Comment

There was no public comment.

Program Presentation

Mr. Walsh said that the Middle Peninsula Northern Neck CSB was one of forty CSBs in the state. They have 575 staff, of which 362 are full time. The CSB has a Consumer Operated program wherein individuals receiving services are hired to perform various jobs such as landscaping, courier service for the agency, clerical work, etc. Mr. Walsh said that the CSB had been awarded a HUD 811 grant for \$1.35 million to provide housing for seriously mentally ill individuals. This apartment project is being called Woodland Pointe. Individuals who will live in the apartments will pay 30% of their income for rent. The CSB was the only entity in Virginia awarded this grant. Mr. Walsh said that the CSB has a \$27 million budget. Only \$3.75 million of this comes from the state. A major concern right now is the possible cut in the rate of reimbursement for mental health support services. If this rate is cut, we will have to reevaluate the Woodland Pointe project.

New Business

Election of Officers

Ms. Powell moved that Ms. Wyatt be elected as the Chairperson of the Committee, Ms. Henderson as Vice Chair, and Ms. Powell as Secretary. Ms. Henderson seconded the motion which passed unanimously.

Meeting Locations

The following providers volunteered to host the upcoming LHRC meetings as stated:

July 22, 2013 – SOLA, Inc.
October 28, 2013 – The Brambles Day Support
January 27, 2014 – Empowering Youth for Positive Change
April 28, 2014 – Heart Havens (at a location to be determined)

Ms. Brown reported that the Middle Peninsula Northern Neck Community Services Board submitted an application for service modification to add a location to their license for Therapeutic Day Treatment. The location is Colonial Beach Middle School, First St., Colonial Beach, Virginia. The previously approved licensing and human rights policies and procedures will be followed. Ms. Zaneveld noted that when a location was just being added for an existing service, it did not need to be a separate agenda item. It can be reported on the quarterly reporting form under the sentence that asks for changes to licensing status, including citations, service additions and closures.

Mr. Briggs requested approval to update The Brambles policy on video cameras. The updated policy would state that video cameras would be placed in the common areas of all group homes for security, health, and safety. The videos would be monitored by the CEO and Residential Directors, and would have a monthly tape over. Ms. Henderson moved approval of the updated policy. Ms. Powell seconded the motion which passed unanimously.

Ms. Zaneveld reported that Dominion Day Services had resigned from this LHRC, as they are no longer providing services in this area.

Mr. Walsh said that previously, the affiliates had each agreed to contribute \$200 annually for the administrative support provided by the CSB to the LHRC. The majority of the providers had not paid their contribution. The CSB can not afford to continue to provide this service, if the affiliates do not pay their contribution. Ms. Zaneveld suggested that the providers meet to determine who would provide the clerical support for the meetings.

As Ms. Henderson had to excuse herself from the meeting momentarily, the meeting continued as a subcommittee.

Event Report Statistics

Bridges of RGH – Mr. Clemmons reported that he became the Director of Behavioral Health for RGH as of March 4. He presented the quarterly report for Bridges. There were 91 individuals served in the inpatient program and 44 in outpatient.

Heart Havens – Ms. McDowell presented Heart Havens quarterly report data.

Ms. Henderson returned to the meeting, and the meeting continued as a quorum.

Middle Peninsula Northern Neck Community Services Board - Ms. Brown presented the quarterly report data for the Middle Peninsula Northern Neck Community Services Board. She reported that the existing license renewal for three years was received on February 11, 2103. She also reported that the CSB had submitted an application for service modification to add a location to their license for Therapeutic Day Treatment. The location is Colonial Beach Middle School, First St., Colonial Beach, Virginia. Previously approved licensing and human rights policies and procedures will be implemented.

SOLA, Inc. – Ms. Turner presented the quarterly report data for SOLA, Inc. Ms. Zaneveld noted that she had visited their York site. There were no citations.

The Brambles – Mr. Briggs introduced Ms. Charese Haynes, who works in their Human Resources Department. He presented the quarterly report data for The Brambles. He noted that they had implemented the (outside) security camera policy at their Day Support and Residential sites and would now implement the updated policy approved today, with inside cameras.

Wall Residences – Ms. Lanette Wood was in attendance for Ms. Snider. She presented the quarterly report data for Wall Residences.

Brothers' Keeper – Ms. Burrell presented the quarterly report data for Brothers' Keeper. She reported that Brothers' Keeper had received their Triennial License, following a review on November 13, 2012. They have been assigned a new Licensing Specialist – Jessica Belk.

New Day Counseling – Ms. Allen was not in attendance today, as she was attending CHRIS training. She will give her report at the next meeting.

Empowering Youth for Positive Change – Mr. Simon presented the quarterly report data for Empowering Youth for Positive Change.

Pathways Counseling Services – Mr. Williams was not in attendance. He will present his report at the next meeting.

Adjust to Life Behavioral Services – Mr. Torrence said they had not yet been assigned a Licensing Specialist. There were, therefore, no individuals served this quarter.

Dominion Day Services – As they have resigned from this LHRC, they are no longer providing a report.

Eastern Virginia Adult Care – Ms. McDowell presented the quarterly report data for Eastern Virginia Adult Care.

Old Business

There was no old business.

Advocate's Report

Ms. Zaneveld reported that training for new LHRC members was going to be held in Chesapeake at the Southeastern Virginia Training Center on May 15th. If members were interested in attending, they should call her office.

The final Delta (CHRIS) training is taking place now. By the end of June, all providers must be reporting incidents in CHRIS.

There is still one vacancy on the LHRC. In order to fill the vacancy, the individual must be receiving or have received within the past five years, public or private mental health, intellectual disability or substance use treatment.

Ms. Zaneveld asked providers to review with their staff what a complaint is in the human rights system and to make sure they know who they are to report complaints to.

Ms. Zaneveld distributed information on authorized representatives (AR). She said that Human Rights regulations have an established hierarchy when appointing an AR. Every person that has an AR must have a capacity evaluation done by the program they are in. If an AR and an individual are in disagreement about an issue, it must be brought before the LHRC.

Executive Session

On the motion of Ms. Henderson seconded by Ms. Powell, the LHRC voted to go into Executive Session pursuant to VA Code 2.2-3711-A for the protection of the privacy of

individuals in personal matters not related to public business, namely for the purpose of hearing from the Middle Peninsula Northern Neck Community Services Board, SOLA, Inc., and The Brambles for the review of patient information, and to review a Next Friend Request by the Middle Peninsula Northern Neck Community Services Board, pursuant to regulations.

Ms. Henderson moved that the Committee return to open session. Ms. Powell seconded the motion which passed unanimously. Each member of the Committee certified to the best of each member's knowledge, only private business matters identified in the motion to convene the Executive Session were discussed in Executive Session.

Ms. Henderson moved approval of appointing the Next Friend as requested by the Middle Peninsula Northern Neck Community Services Board and also of appointing the Next Friend as requested by The Brambles. Ms. Powell seconded the motion which passed unanimously.

Committee members received FOIA training.

Adjourn – There being no further business, the meeting adjourned.

Respectfully submitted,
Gail Slaughter
LHRC Administrative Support Liaison